

## **F.H. COLLINS SUBSTANCE FREE GRAD COMMITTEE (SOCIETY)**

Meeting held: 5:30 p.m., Monday, November 27, 2017, @ F.H. Collins.

In attendance: Jillian Hardie, Tony Gaw, Vivian Bales, Tamara Klym, Charles Pugh, Shannon Rhames, Corry Rusnak

Meeting started by Shannon at 5:38 p.m.

Review of Minutes of previous meeting. No changes.

### **Treasurer's Report**

- Tony meeting with bookkeeper this week, confirmed bank balance at \$5,000.00
- Reminder from Shannon that we are all to attend at BMO for signatory changes

### **Seniors' Dinner December 9, 2017**

#### **Review of action items**

- Shannon to follow up with Barb Evans re: coat check room
- G-P donation of juice, picked up and dropped off at school by Charles
- Shannon confirmed Riverside Groceries donating ice cream toppings and 3 flavours of tea
- Shannon confirmed Bean North donating coffee (regular and decaf)
- Jillian confirmed she is waiting for the go ahead to pick up the \$250 donation cheque from Crowe MacKay LLP
- Jillian confirmed emails reminders/save the dates for volunteers have gone out
- Corry provided Jillian with software to create sign up document
- Jillian created a volunteer document for parents to fill in where they will volunteer, was forwarded to Mike to send out

#### **Logistics for upcoming two weeks**

- Site visit by Shannon and Tony
- Volunteer sign up sheet for parents to go out
- Meet with foods teacher
- Shannon to work on donation pick ups during the week
- Corry available for donation pick ups on weekend
- Vivian available for donation pick ups week of December 4 – 8
- Look into who is cooking and carving meat.

#### Ford Drive One Event

- Discuss with grad students if they wish to proceed with event
- Tony confirmed if needed he will provide a generator

#### Raffle

- No new information

#### Lights

- No new information

#### Prom & After Grad

- Jillian looking into catering based on grad students decisions
- Tony will arrange trip with Shannon and grad committee students to Tents & Events so students may discuss with Tents & Events what is available and, if appropriate and agreed among the grad committee students, begin make decorating decisions.
- Check with grad committee students if they have begun arrangements for booking the entertainment. Possible entertainment ideas discussed were a DJ, hypnotist, and photobooth.

Meeting Adjourned: 6:18 p.m.