

Minutes for Wednesday, January 25, 2023

FH Collins Substance Free Graduation Committee Meeting

ATTENDANCE: Susie Anne, Michael, Susan, Sarah, Buffy, Robyn, Marisa, Christina, Caroline, Tracy

Call to Order: 6:34

1. Brief Introduction of Newcomers - none
2. Motion to accept last meeting's minutes – moved by Michael, seconded by Robyn; accepted
3. Motion to accept this meeting's agenda – moved by Marissa, seconded by Sarah; accepted
4. President Report - Susie-Anne – no report, everything is in the agenda
5. Treasurer Report - Christina –
 - proposed expense and income budget (see separate attachment)
 - balance sheet to date (see separate attachment)
 - ACTION: where is the money for this year's grad class for helping to set up for Grad last year? (Susie Anne)
6. Student Grad Committee Update (no grads present – Susie Anne to touch on later in meeting)

UPDATES FROM ACTION ITEMS FROM January 11, 2023 Meeting

Item	Person(s) Responsible	Notes/Updates
City of Whitehorse Fundraising Event Tuesday, January 17 th 5 – 9 p.m.	Karen/Christina	<ul style="list-style-type: none">● Total of 13 students and 9 adults showed up● Done by 8 p.m. <p>ACTION: Karen to follow up with regards to payment?</p>
Raffle Tickets Sales – 50/50 Draw	Mike, Buffy, Sarah, Jenyfer	<ul style="list-style-type: none">● in order to submit an application we needed an official motion (done); it was passed and completed● application submitted in full● rules developed as to how the raffle should go<ul style="list-style-type: none">● 50/50 draw● No electronic raffle● Sell to people and either mail stubs or track them● Tracking who the tickets go to and who sells them and who keeps the stubs● draw will take place @ 4pm, Monday, May 8th. Couple weeks after the fashion show● cheque for raffle license dropped off today (\$250)

		<ul style="list-style-type: none"> ● resistance from officer suggesting the prom is not an eligible expense ● tickets to be printed by Arctic Star ● requires a motion to go forward with printing of the tickets once the license number is provided – motioned by Christina, seconded by Buffy ● Will there be an incentive prize for grads to sell tickets? For every 5 tickets sold = draw to win a prize <ul style="list-style-type: none"> ● Change it to 1 booklet of tickets sold = 1 name in draw <p>ACTION: send a copy of the rules and ticket mock up to the group (Christina)</p> <ul style="list-style-type: none"> ● Prize – reach out to Elaine and see if there is a prize for this (Susie Anne) ● Book FHC Atrium for May 8th (Marisa)
February 12 – 14 Cookie Sale	Marisa	<ul style="list-style-type: none"> ● We need an incentive prize = “Local” gift card? \$100 <p>ACTION:</p> <ul style="list-style-type: none"> ● purchase gift card (Marisa) ● ask to use the library on Wednesday, February 1st to count orders and money (6:30) (Marisa) ● email parents to help on February 1st (Marisa) ● send info to grads as to how much help is needed (Marisa to send to Susan to pass on to grads)
Update from All Grads Meeting last Thursday, January 19 th	Emersyn, Mr. McLaughlin, Susie Anne	<ol style="list-style-type: none"> 1. Mandatory Grad Meeting on Thursday, January 19th at lunch to discuss Grad, fundraising efforts, communication. Will we do another one? (No grads present to ask) 2. Bake Sale in February: student participation, involvement in planning? 3. Swag, Design and Ordering, Computec - collection of money and order forms. Who is responsible? Is Karen still the liaison? When will orders be submitted and the product delivered? <ul style="list-style-type: none"> - Christina to collect (liaison between school and society) - Karen to liaison between society and Computec 4. Theme: Starry Night ACTION: Susie Anne to contact Tents and Events 5. Fashion Show: Stephanie Main mentioned fashion show is launching and students have started signing up 6. Google Calendar: SA invited Jessie to the FB page. SA on students FB page as well.

		<ul style="list-style-type: none"> ●
<p>Silent Auction Items for Fashion Show</p>	<p>Elaine, Nicola</p>	<ul style="list-style-type: none"> ● Not present but their email was read to the group <p>Fashion Show: Letters have been dropped off to approximately 40 clothing stores/organizations inviting them to participate in the upcoming Fashion Show. A deadline of February 15 for a response has been provided. Thus far we have received relatively good uptake from stores/organizations. Whitehorse Community Thrift Store, Blue Envy, Hougen’s Sports Lodge, Coast Mountain Sports, Reflex Supplements and Yukon Strength Academy are among those who have already committed. Next week and thereafter we’ll follow up with those who haven’t provided a response. The list of participating stores/organizations will then be shared with Vice Principal Stephanie Main for follow up with the students.</p> <p>A Google doc for keeping track of the clothing items secured for the fashion show has been created and is being populated by Nicola and I.</p> <p>Silent Auction: We need everyone’s help with reaching out to local businesses for donation items. If you have a connection and would like to approach a business(s), we would ask that you contact either of us first, so as to prevent individuals from contacting the same business more than once. If you would like to donate an item for the auction and/or as a door prize, we would ask that you also let us know for tracking purposes. Thank you to those parents who have already been in contact to offer their assistance!</p> <p>A letter of request for soliciting silent auction/door prize items from businesses, can be made available. Again, let us know if you would like to assist with this important task!</p> <p>Information regarding other volunteer opportunities during and leading up to the show will be made available closer to the event.</p> <p>Thanks everyone!</p> <p>Elaine / Nicola</p> <ul style="list-style-type: none"> ● Anyone with Air North shares that would be willing to donate? (might be too hard) <p>ACTION:</p> <ul style="list-style-type: none"> ● check with Elaine about contacting Air North for raffle sale prize (Susie Anne) ● Reach out to mining companies for cash donations or to go to specific items? <ul style="list-style-type: none"> o Kluane Drilling (Michael)

		<ul style="list-style-type: none"> o Victoria Gold/Every Student Every Day (Jim/Caroline) o Numont (Coffee project); Casino Mining Corp.; Heckla Corp.; Minto Metals. (Michael to touch base with Elaine)
Refundables Drive	Michael	<ul style="list-style-type: none"> • Cards have been printed and passed on to Marisa to go with the Cookie Sales <p>ACTION:</p> <ul style="list-style-type: none"> • check with P&M for recycling donations (Michael) • Send card and poster to the group (Susie Anne)
Receipts Drive	Melissa Tonner, Susie Anne	<ul style="list-style-type: none"> • Boxes are in the office • BP receipts from September 1 – June 30 accepted • Independent Receipts back to 2019 accepted (\$20 for every \$5000 in receipts)
Communications with Committee, Parents and Grads		<ul style="list-style-type: none"> • Facebook Page - Can each of you go to the FB page and invite other parents you know to join? Your kids can join as well. • Public Facebook page - Buffy. SA an administrator as well. • Grad Photos: When are they happening? What do we need to know? Who is organizing? School (Shaun) is organizing, but grads are responsible for booking. • Grad Board:
Gravy Train	Melissa Toner	<ul style="list-style-type: none"> • not present
Boston Pizza Night	Susie Anne	<ul style="list-style-type: none"> • Date confirmed for Sunday, April 23 <p>ACTION: someone to communicate with Jerry at BP and ask how this works. Number of people? Price of tickets? Process? (Caroline)</p>
Tickets to Graduation Ceremony	Shaun	<ul style="list-style-type: none"> • Not present • When are they given out?
Next Newsletter to Parents	Susie Anne	<ul style="list-style-type: none"> • Next date? TBA
Super Save	Mike, Karen	<ul style="list-style-type: none"> • Touch base closer to the date of prom

Snack and Beverages	Melissa Tonner	<ul style="list-style-type: none"> ● Not present
Decorations for Prom		<ul style="list-style-type: none"> ● Idea from SA: use a projector to project stars/constellations on the ceiling? ● Tents and Events closed until Feb. 7th
City Spring Clean-Up	Karen	<ul style="list-style-type: none"> ● Not present ● Information is starting to come out
Hypnotist and Performers		<ul style="list-style-type: none"> ● Grads need to look at the various packages and make decisions about what they want by _____? <ol style="list-style-type: none"> 1. SA still needs to contact Corey. There is a website. 2. When do we send the deposit? 3. Do we need to communicate with PC? Feb 7th. 4. Photobooth follow up – some students got pictures (emailed), others did not. Emailed to Stacey and she had to individually separate the pictures and send them out <p>ACTION: Contact Corrie and ask these questions. (Christina)</p>
Rendezvous		<ul style="list-style-type: none"> ● Students will be notified by school admin and they will make their choice
Prom Dates and Dress Code		<ul style="list-style-type: none"> ● Unwritten rule = dates can dress up but no long dresses ● Question for Grads to consider?
Grocery Store Shelving	Karen	<ul style="list-style-type: none"> ● Not present

NEXT MEETINGS ARE SCHEDULED FOR:

WEDNESDAY, FEBRUARY 8th

WEDNESDAY, FEBRUARY 22ND

WEDNESDAY, MARCH 8TH

at 6:30PM. FHC LIBRARY

Meeting Adjourned @ 8:00 pm